

TERMS OF REFERENCE

Name of Group: The Point Steering Group

Aim:

Oversee the development of a high quality learning offer with progression to employment opportunities

Key Objectives:

- Development of a strategy and implementation of an action plan for developing and promoting the learning opportunities being offered within the centre
- Development of a strategy and implementation of an action plan for the promotion of the centre as a recruitment hub for Employers
- Development of a strategy to identify and engage under represented groups from the local community
- Development of progression routes into and out of the learning centre
- Development of effective relationships and communication channels between stakeholders

Membership:

Councillor Kim Groves, Employment and Skills lead, Leeds City Council
Alison Niven, Retail Operations Director, North, Scotland and London, Land Securities
Alice Winter, Head of Employment Leeds, Leeds City Council
Jane Hopkins, Head of Employment and Skills, Leeds City Council
Gary Milner, Head of 14-19 Strategy and Services, Leeds City Council
Ann Marie Spry, Vice Principal - Adult, Community & Higher Education, Leeds City College
Alison France, Employer and Partnership Manager, Jobcentre Plus

Meeting Arrangements:

Chair: Councillor Kim Groves

Frequency: Quarterly

Servicing arrangements: Leeds City Council

Accountability: Leeds City Council